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The UCF Report

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## The UCF Report, Vol. 08 No. 20, December 4, 1985

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# The UCF Report

Volume 8, Number 20

For Faculty and Staff

December 4, 1985

## Holiday shutdown aims at big savings *HVAC revamp to reduce cost, increase cooling capacity*

### Dial-a-course registration soon a reality

The long lines and frustrations that traditionally accompany registration on college campuses soon will become history at UCF, where students have been testing a unique system that permits them to select classes by phone.

The computer-linked system, one of a handful nationally, and one of a kind in Florida, will function around the clock during the registration period. It is expected to be in full operation for summer semester registration that begins in early March.

A student using the system will be assured of courses and be billed as well. Invoices and class schedules are ready to be printed via computer as soon as the phone transaction is complete.

The process is simple. The only requirements are a completed Trial Advisement Schedule, touchtone phone, a social security number and an appointment time. Once connected to the campus, callers follow a set of voice directions that lead them through the maze. Built into the system are responses for every conceivable situation, from courses that have closed to a need for an adjunct course. Students with administrative holds — overdue library or parking fines, for example — will be so informed.

The only bugs in the program to crop up have been some easily-remedied glitches in phone line input to the voice response unit, and a realization that times of some courses can change after the registration schedules are printed, some 6 weeks in advance of appointment times.

Before the trial runs began at UCF, the new system was peer-tested among systems analysts at other campuses in the State University System, said Bernard Slessinger, who oversees the local operation. "All of them came up with suggestions that made our system even better," he said. Once the UCF "dial-a-course" system is running under full power, other member schools are expected to adopt it, he added.

The system itself is a creation of Uniftran Academic, a unit in the SUS management information system, which provided the software interface package that tied UCF's existing computer registration operation to the voice response unit, which in turn is tied to 16 phone lines.

"The secret is to know exactly what you want when you call," said UCF Registrar Dan Chapman. For those who goof-up, there is the opportunity to start all over or simply key the code that wipes them off the computer, to try another day.

Neither Chapman nor Slessinger sees any major problems with the new system.



### Officially open

Past and present presidents of Student Bodies joined in the ribbon cutting last week that dedicated the \$52,000 Student Government kiosk. Officiating, left to right, John Gill, current president; John Sowinski, 1984-85, and Hector A. "Tico" Perez, 1982-83. Due to higher than expected cost the loudspeaker system had to be omitted, Gill said.

## Energy saving idea draws biggest grant for month

An energy-saving idea, to be implemented on campus, drew the biggest single grant processed by the Division of Sponsored Research during the month of October.

The U. S. Department of Energy has given G. R. Shahnami, an engineer III working for the Division of Business Affairs, \$103,200 to redesign and reconstruct the centralized chill water system that airconditions all the buildings on the main campus.

Other grants for the month included O. G. Hancock, Florida Solar Energy Center, \$63,820 from the Hawaii Natural Energy Institute for evaluation of hydrogen as a renewable fuel.

A. M. Allison, Library, \$57,942 from the Department of Defense for operation of the Technical Information Center at the Orlando Naval Training Systems Center.

D. T. Kuhn, Biology, \$50,000 from the National Science Foundation for study of abdominal segmentation genes in *D. melanogaster*, a fruit fly.

A. Pozefsky, Engineering, \$43,913 from the University of Florida for support for the operation of NASA State Technology Applications Center.

R. L. Pennington, Economics, \$41,000 from the Florida Council on Economic Education and the Florida Department of Education for support for the Center for Economic Education.

R. R. Lange, Educational Foundations, \$19,579 from the University of West Florida for development of teacher education pre-service training packages.

A. Pizam, Dick Pope Institute, \$12,925 from the Loch Haven Art Center to conduct a survey of member satisfaction.

K. J. Kazmerski, Social Work, \$10,000 from the Florida Health and Rehabilitation Services for training on records management for public health employees.

B. W. Siebert and M. H. Callarman, Instructional Programs, \$7,600 from the Florida Department of Education for in-service training for business education teachers.

L. R. Hudson, Instructional Programs, \$6,500 from the Florida Department of Education for training to develop communications skills and clinical updating for health occupation teachers.

M. P. Wanielista, Civil Engineering, \$6,000 from the Engineering Industrial Experiment Station for funding to develop research sources.

J. W. Gracey, Cooperative Education, \$4,120 from the U.S. Department of Education for support for the expansion of industry contacts outside Florida for cooperative education programs.

### DO YOU KNOW?

When the new Engineering Building is completely outfitted, UCF engineering students will be able to fabricate computer chips and other integrated circuits in a clean room/laboratory that is more modern and complete than any other in SUS schools.

Airconditioning will be shut down on campus from Dec. 21 through Dec. 30 for a \$103,200 modification to the system that will reduce the power requirements by 30 percent and return the cost in three years.

University Engineer G. R. Shahnami explained that by changing the chill water pump from the return side to the supply side less energy is required for pumping the chilled water.

"The campus utility plant was installed before there was a fuel shortage and the plant design did not consider energy cost. Today it is worth making the change," Shahnami explained.

Shahnami has been with UCF for two years and brought with him the experience of designing similar changes at a Naval base in Georgia and for Harris Corporation of Melbourne when he was with a firm of consulting engineers.

The Department of Energy gave a grant to the University to finance Shahnami's redesign and construction of the chill water system. Harper's Plumbing and Kelly's Electric, two local contractors, have been given the job that must be finished before the start of the new semester.

All the buildings on campus have a pipe loop connection with the central utility plant where water in the chillers is cooled to 45 degrees. Piped water runs through heat exchanger coils and a fan blows air over them, providing cool air in the rooms.

The piped water comes out of the heat exchangers at 55 degrees and is returned to the utility plant where it goes through the chillers to be cooled again to 45 degrees.

The campus's chill water system has a flow capacity of 7,800 gallons per minute.

By reducing the static pressure in the system with the redesign there will be no problem of adding new buildings as the campus grows, Shahnami said.

## Which high schools provide students?

When Fall '85 enrollment figures were analyzed it was no surprise to Ralph Boston, director of high school and community college relations, that Winter Park High School led the list of prep schools furnishing UCF with freshmen. It's been that way for years.

For those familiar with Central Florida schools it is also interesting where the other biggest "feeder" schools are located. Some of the others in descending order are: Boone, Colonial, Lake Howell, Oak Ridge, Lake Brantley, Bishop Moore, Merritt Island, Lyman, Lake Mary, Oviedo, Edgewater.

Tied in 13th place are West Orange and Titusville.

### SENATE MEETS

A resolution to rescind a by-law passed last year to allow absentee balloting will come before the Faculty Senate, in monthly meeting tomorrow at 4 p.m. in Room 115, Phillips Hall.



## Grant Opportunities

**AMERICAN CANCER SOCIETY (FLORIDA DIVISION)** — For support of cancer-oriented research projects including starter grants to initiate research and pilot study grants to explore unusual problems to determine if more extensive studies are desirable and feasible. Due Jan. 15.

**AMERICAN FEDERATION FOR AGING RESEARCH** — Supports clinical and basic research on all biomedical aspects of aging. Due Jan. 15.

**POSTDOCTORAL FELLOWSHIPS FOR MINORITIES (FORD FOUNDATION)** — Disciplines included are the biological sciences, physical sciences, mathematics, engineering sciences, behavioral and social sciences, and humanities. Applicants must be citizens or nationals of the United States and members of one of the following minority groups: American Indians or Alaskan Natives, Black Americans, Mexican Americans/Chicanos, or Puerto Ricans. Due Jan. 17.

**THE HISTORY OF SOCIAL SCIENTIFIC INQUIRY (SOCIAL SCIENCE RESEARCH COUNCIL)** — A summer institute on the relationship of the history of the social sciences to social scientific inquiry of interest to scholars in such fields as anthropology, biology, economics, education, geography, history, linguistics, philosophy, political science, psychiatry, psychology, sociology, and statistics. Due Jan. 17.

**PRESIDENT'S FUND (CALTECH & NASA)** — To promote cooperative research with the Jet Propulsion Laboratory primarily in new fields of science and engineering based upon and building upon the capabilities and competence presently possessed at JPL. Due Jan. 20.

**FACULTY FELLOWSHIPS IN HEALTH CARE FINANCE (ROBERT WOOD JOHNSON FOUNDATION)** — Due Jan. 20.

**FACULTY ENERGY RESEARCH OPPORTUNITIES (DEPARTMENT OF ENERGY)** — Summer and sabbatical appointments for research in artificial intelligence and robotics, computer sciences, engineering, environmental and life sciences, mathematics/statistics, medical and health sciences, and physical and earth sciences. Due Jan. 20.

For further information, please contact Nancy Morgan, x2671.

## RECEPTION

Members of the University community are invited to a holiday reception Dec. 11 honoring outgoing Credit Union manager Skip Hickman.

The festivities will be held from 3 to 4:30 p.m. in the student organizations lounge, located opposite the postal boxes in the Student Center.

## MENSA MEETS

The Mensa Lunch Bunch will meet Dec. 11 at 11:45 a.m. in the University Club. For further information contact Terry Campbell, x2322.

DO  
YOU  
KNOW?

According to a 1984 comparative study by the Florida Board of Regents, UCF's College of Business Administration outranks all other business schools in the State University System on an overall measurement of faculty quality.

## Official memoranda

Publication of these memoranda and announcements about University policy and procedure constitutes official notice to faculty and staff

**To:** All Departments  
**From:** Gus Ambler,  
Assistant Director of Purchasing  
**Subject:** Requisition Processing

In order for Purchasing to smoothly process requisitions, it is necessary for all departments to split orders for OCO and expense items on to two separate requisitions forms. This is contrary to recent past procedures; however, this change will assist Finance and Accounting to speed payments to vendors.

Your assistance in doing this will be appreciated. If you have any questions, please call me at x2661.

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**To:** All Campus Departments  
**From:** Bill Morris,  
Acting Director of Purchasing  
**Subject:** Signing Receiving Reports

In order to improve our compliance with the state's prompt payment law, I am requesting that all Receiving Reports be signed when the goods are delivered by Central Receiving staff. Central Receiving staff will make the proper distribution of the copies. If you discover that the item is not as ordered or defective, you have Five (5) working days to notify Finance and Accounting by memo to hold the payment to the vendor.

★ ★ ★

**To:** All Department Heads  
**From:** Joseph Gomez,  
University Controller  
**Subject:** Payment Authorization (Short Invoices)

There apparently exists some confusion over processing of Short Invoices. We are receiving Short Invoices for funds by a specific date when adequate time for processing has not been allowed. Further, several Short Invoices marked "RUSH" are being received when ample time is available to process through normal channels.

If an emergency occurs and revolving funds are requested, please have a member of your staff bring the Short Invoice directly to Purchasing, or allow five working days for processing if sent through campus mail. We have received numerous requests for revolving checks the same day the check is needed. We've also received calls about checks when the Short Invoice has not reached this office.

Again, let me state our policy on revolving checks. These funds are for emergency use and requests require special approval. Short Invoice requests received by noon will have checks available after 2 p.m. the following day.

Short Invoices marked "RUSH" are to be given priority handling. Unfortunately, we have received many invoices which are marked "RUSH" when plenty of time is available to be handled through normal channels. Processing takes approximately 3-4 weeks for state funds. Please use discretion in this area.

Your cooperation is appreciated.

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**To:** State Health Insurance Participants  
**From:** Deborah H. Evans,  
Benefits Manager  
**Subject:** Verification of Dependents

During the week of Dec. 2, each State Health Insurance participant will receive, at his home address, forms to verify dependents and other Group Health Insurance. These forms must be completed and returned to the Personnel Office by Dec. 6.

Effective Jan. 1, 1986, the State Plan will not pay any health insurance claims if both forms are not on file in the office of State Employee's Insurance.

Should you have questions, please give me a call at ext. 2771.

★ ★ ★

**To:** All Departments Using Copy Cards and  
Meter Read Copy Machines  
**From:** Kay West,  
Business Services  
**Subject:** Credit for Bad Copies

We will continue the policy instituted in the 1984/85 fiscal year.

We believe that a department's cost to generate a request far exceeds the refund requested, as would this department's cost to process such a request.

Our Central Accounting Office will credit each user account an amount equal to 1 percent of the prior year's gross usage. This credit will be processed during the month of July based on the prior year usage. This credit will occur in July 1986 for the 1985/86 fiscal year.

**To:** All Faculty (through UCF Report)  
**From:** Dr. Frank E. Juge,  
**Subject:** Phased Retirement Program

The Early Retirement Program which was in effect last year has been continued in a somewhat modified form in the new Collective Bargaining Agreement under the heading Phased Retirement Program (Article 24.7). Because of a change in Florida Statutes, the conditions of the program are changed but the overall effect of the program is very similar. A recent letter of clarification on the program from the BOR staff is reproduced below. You will readily note that this is a complicated issue. If you still have questions after reading the clarification, please let me know.

**To:** Collective Bargaining Advisory Committee  
**From:** Nancy Stepina,  
Associate Director, Office of Human Resources  
**Subject:** Phased Retirement Program

The following information is provided to clarify the university's reemployment obligation to participants in the Phased Retirement Program under the new provisions of Article 24.7 of the 1985-88 BOR/UFF Agreement, and to clarify the status of retirement benefits for program participants.

The 1984 Legislature amended sections of state law relating to the reemployment of retirees, effective July 1, 1985. A portion of the amendments provides a 12-month period after retirement during which the retiree must forfeit retirement benefits if reemployed. Prior to July 1, 1985, only a 30 day hiatus was required. The Division of Retirement has recently amended Chapter 22B-4, F.A.C. to reflect this 12-month hiatus period requirement. The rule states that if a retiree is reemployed by the university during this 12-month period, retirement benefits are to be suspended during the reemployment period, or until the 12-month limitation period has been completed, if that occurs first. Retirees are to notify the Division of Retirement of reemployment status during this period, as outlined in Section 22B-4.12(2)(b), F.A.C.

As a result of this amendment and its potential effects on the SUS Early Retirement program, the BOR and UFF negotiated a new provision in the Phased Retirement Program. This provision allows a retiree the option of 1) continuing his/her pre-retirement appointment for one year, but not to exceed two semesters, or 2) accepting reemployment for one semester of the academic year as had been the option under the original program. Should option 1. be exercised, the university reemployment obligation would extend over four consecutive years. For example, if an employee retires on July 1, 1986, the option would be reemployment for one or two semesters in the 1986-87 academic year. One semester of employment would obligate the university to reemployment through 1990-91, while two semesters of employment following retirement would obligate the university to reemployment through 1989-90. Please note, however, that retirement benefits would be suspended during this reemployment period because it falls within the 12-month post-retirement hiatus period.

An employee who retires effective Jan. 1, 1986, could choose to be reemployed during the Spring 1986 and Fall 1986 semester. Retirement benefits would be suspended during this reemployment period because it also falls within the 12-month required hiatus. The university's obligation would extend through the 1989-90 academic year, with the retiree having the option of working one semester in the 1987-88, 1988-89 and 1989-90 academic years. If the retiree selects the option of reemployment beginning in Fall 1986, the university obligation would extend over five consecutive years after retirement, or through the 1990-91 academic year. Retirement benefits would be suspended during the Fall 1986 semester because it still falls within the 12-months required hiatus.

Please call me if you have questions regarding the application of this contract provision.

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**To:** PROFS Users  
**From:** Etta Jean Smith  
Computer Services  
**Subject:** PROFS Classes

The following PROFS classes will be offered during December.

**Customizing Menus**-Tuesday, Dec. 10 - 10-11 a.m., 2-3 p.m.

Purpose: To set PF keys on PROFS Main Menu to functions you use most

**Nickname Files & Distribution Lists**-Thursday, Dec. 12 - 10-11 a.m., 2-3 p.m.

Purpose: To set up nickname files and distribution lists pertinent to your account.

Training will be hands-on in CCI 207. To sign up for a session, call x5608.



## Official memoranda

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**To:** All Employees  
**From:** Provost Leslie L. Ellis,  
 Vice President John Philip Goree  
**Subject:** Christmas Closing

Once again, in an effort to conserve energy over the Christmas holidays between Dec. 21, 1985, and Jan. 3, 1986, the use of many buildings will be curtailed and all employees may take annual leave if the Department of Administration gives the University authority to advance leave. Employees should contact their supervisors for information and action on leave requests. Lights will be provided for those employees who will not be on leave, but air conditioning and heat will be provided only in those areas which have temperature-sensitive equipment or live organisms used for research.

Also, because of essential repairs, please be advised that the central utilities plant will be shut down for about (8) eight days, with no chilled water available for air conditioning, and (2) two days with no hot water for heating.

Therefore, in the event of very low temperatures, those areas with live organisms will need to provide some form of auxiliary heat. The utilities department will keep such departments advised of the dates when heat will not be available.

Heat will be off as stated in all buildings with the following exceptions:

- Computer Center (for equipment only)
- Fine Arts Rehearsal Hall (for organ only)
- Health Center (for equipment and medicine only)
- Science Building (for research areas only)

★ ★ ★

**To:** University Community  
**From:** C. W. Goldsby,  
 Associate Director, Business Service  
**Subject:** Work Schedule for Holidays

The below listed schedule will be followed by Business Service Operations during the December holiday period:

- Bookstore: CLOSED - Dec. 21 - Jan. 1
- Gift Shop: CLOSED - Dec. 25 - Jan. 1
- Office Supply: CLOSED - Dec. 21 - Dec. 29
- \*Printing & Duplicating - Normal Hours
- \*Postal Service - Normal Hours
- \*These areas will be closed Dec. 25 and Jan. 1.

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**To:** All Faculty  
**From:** I.E. Knight,  
 Director of Records & Registration  
**Subject:** Final Grade Rolls

Grades for all on-campus, Area Campus and Continuing Education Students are due in the Registrar's Office no later than noon on Monday, Dec. 23, 1985. In order to meet this deadline, it is requested that grade report sheets be returned for individual sections as soon as you have entered the grades so these reports may be checked for completeness before they are forwarded to our office for processing. Please have the grade sheets hand-delivered to your Dean's Office. Do not use the campus mail.

### IN THE EVENT THE STUDENT:

- a) Is listed as an auditor, the letter "X" should already be entered.
- b) Has withdrawn on or before Oct. 19, 1985, he/she will receive a grade of "W".
- c) Has been dropped for non-payment of fees, her/his name will not appear on this roll although it did appear on previous rolls.

### PLEASE NOTE:

The grade sheets must be marked legibly IN INK. All grades must be entered under "Grade" on the grade sheet, signed and dated by the instructor.

ORIGINAL (White) Registrar's Copy to be returned to the dean of your college.

- 1st CARBON: (Yellow) to be retained by the instructor
- 2nd CARBON: (Pink) To be retained by the dean
- 3rd CARBON: (Orange) Supplied in order that you may post final grades for student information purposes, provided you have obtained the required releases.

Please handle and mark carefully. Try to keep the grade marks within the space allotted. Please initial erasures and/or changes. We suggest that you use the student's full name to transfer grades from your Final Grade Roll to this Grade Collection Roll. Numbered lines may not match.

**REMEMBER:** Grade sheets should be returned to your Dean's Office not to the Registrar's Office.

**NOTE:** We hope to mail grades to the students on the evening we receive the rolls from you on Monday, Dec. 23.

## Employee of the Month

# Alice Judah stays 'cool' during Admission crunch

Alice Judah (clerk IV/Admissions) thinks of herself as a quiet observer of human behavior, fascinated by what she sees.

The Employee of the Month for December practically grew up at UCF. Alice was a high school senior when she followed her sister, Carol Kasch, to the University to work in Continuing Education (now Extended Studies). Her temporary job earned her credit to graduate with the Melbourne High Class of '77.

She took the opportunity to stay in the same office as a fulltime employee, and though she has worked in different offices her services to UCF have all been in the Administration Building. For the last

Alice is first to meet the incoming students and to learn their concerns. One of her responsibilities is to determine if the student applying qualifies for Florida residency and low tuition. The law was tightened this year and that leads to argument on the part of those that Alice thinks do not qualify.

"Some are really aggressive and you have to calm them down. You have to keep a good attitude in this office and you have to deal with that one problem and not worry about others waiting in line. Dr. Bush (Admissions Director John Bush) taught me a lot about staying calm and taking care of one problem at a time.

"I like working with students and



DECEMBER'S CHOICE — ALICE JUDAH

three years she has been greeting students at the counter of the Admissions Office.

Alice considers herself an observer, rather than an active participant, but still finds satisfaction in being loaded up with work that others might find stressful. It pleases her to find that her calm nature, her serious and straight-forward answers can change an overwrought student into a satisfied "customer".

Along with co-worker Barbara Yeater,

some are really enjoyable to help. I work better under pressure too," she said.

She and Bob Judah (storekeeper II/Bookstore) met on campus and were married on March 7, 1981. They are home buyers in Chuluota and have a son, Daniel, who spends their workdays in a Union Park church nursery, but will be in UCF's Creative School for Children as soon as he is 2 and qualifies.

Bob likes hunting and fishing and watching sports on TV and Alice likes shopping and baking and playing with Daniel. Bob takes care of yard work and house cleaning so Alice has enough time for cooking and child care.

Alice is a Florida native and her parents live in Melbourne. Five sisters and a brother live in Orlando, Winter Park and Melbourne. Bob grew up in Union Park and his parents, a brother and sister are all close by.

If the Judahs aren't at home on a weekend they are with relatives. Vacations so far have just been "a day here and there." Alice's life, then, is her work, plus a University class per semester "for pleasure", and her home and family.

She hasn't thought seriously of pursuing a degree, preferring to seek what interests her. The study of sociology, she finds, "makes me look at people more closely and understand better why they behave as they do."

Alice Judah has made her work the laboratory for her classes.

## WELCOME NEWCOMERS!

**C. J. Wiles** (work processor II/Computer Services) was born in Coral Gables and formerly worked in an attorney's office. She has a daughter, Kimberly Anne, 14, and they live at Orlando.

**George Marmaro** (maintenance mechanic HVAC) lists Arvida, Disney and Orange Tree Development under former employment. Water color painting and organ playing are his hobbies. A native of Rochelle, Ill., he now lives at Winter Park with wife, Bonnie.

**Marta Riley** (secretary/Sociology & Anthropology) was born in Gainesville and attended Florida State U. for a year before transferring to UCF where she is an advertising major. Her father, Paul Riley, is chairman of Humanities, Philosophy and Religion. Her hobbies are piano, swimming and tennis.



# Classified

*This is a free service  
to fulltime UCF employees*

## FOR SALE

**Pool table**, excellent condition — all accessories - \$250. Call 678-8651.

**14 cu ft** Westinghouse upright freezer. 10 years old, excellent condition. 678-5428 after 5:30 p.m.

**Honda dirt bike**, reduced for Christmas: 1981 CR 80, never raced, excellent condition. Was \$400, now \$350. Call Doris x2628 or 5:30-10 p.m., wkends 671-6262.

**Handmade** articles by local artists and craftsmen on display at Frances Johnson home, 3742 Rouse Rd. (½ mile N. of University Blvd.), Friday, Dec. 6 from 6-10 p.m., Saturday 10-5 & Sunday 1-6 p.m. Browse & enjoy gift shopping.

**One bedroom condo**, The Colonies; Will rent for \$325/month, \$100/deposit. Sells for \$29,900. For more info, call Dany x5257.

## FOR RENT

**Priv. room/bath** in home 1 mi. from campus; Female; non-smoker pref. Kitch/laundry priv., ½ elec/phone. Avail. Jan. 1, '86. \$135 mo. Lyons x2811 or 365-6874 eve.

## TRANSFERS

Transfer students come to UCF in order of numbers from neighboring community colleges, Valencia, Brevard, Seminole and Daytona Beach. Surprisingly, though, the fifth largest number of transfers come from the University of Florida, according to Ralph Boston, director of high school and community college relations.

# Judaic Studies opens courses for non-credit

Three courses added to the Judaic Studies spring schedule are open to members of the community not registered as students who may take the courses for credit or audit.

Literature of the Holocaust will deal with that traumatic experience as expressed in contemporary Jewish and Hebrew literature. Texts will be in English. Classes will meet at 2 p.m., Monday, Wednesday and Friday.

The life and history of the Jewish people from medieval to modern times is the subject of a second course to be taught at 3 p.m., Monday, Wednesday and Friday.

There also will be a language course for those who have background in Hebrew or have taken the first semester offered this fall. Classes meet at noon, Monday, Wednesday, Thursday and Friday.

All of the courses will be taught by Dr. Moshe Pelli, director of Judaic Studies at UCF. For information call 281-5039 or x2466.

## The UCF Report

The UCF Report is the University of Central Florida's official publication, whose purpose is to inform the University community through announcements, official memoranda and items of general interest. Publication and announcements and official memoranda about University policy and procedures in The UCF Report constitutes official notice to faculty and staff. The UCF Report is a weekly publication most of the regular academic year and biweekly during the summer sessions, at a cost of \$180 per issue, or 7.5 cents per copy, paid for by the Office of Public Affairs, ADM 395-J, x2504.

Copy submitted on or before Thursday noon of the week before publication receives handling and space priority. Copy is accepted after this deadline but is subject to editing or delay until the succeeding publication date.

Editor: Don Rider  
Photographer: David Bittle  
Typographer: Mike McGinn  
Becky Bolt

# Campus Calendar Week of Dec. 4-11

- 4 Vermont Ski Trip Information Party  
UDR, 8 p.m.  
  
Women's Basketball at Miami  
7:30 p.m. x2259
- 5 ACT Test: AD 149, 8 a.m. x2811  
  
Dr. Don Ardell-Student Health Center  
Lecture: "A Path to Personal Excellence"  
Commons, 6:30 - 8:30 p.m. x2701  
  
Jazz Band Concert  
RH, noon x2869  
  
Wrestling vs. Hiram  
UCF Gym, 8 p.m. x2259
- 6 PAC Christmas Party  
SCA, 8 p.m.  
  
Scotch Doubles Golf Tournament-Rec. Services  
UCF Home-on-the-range Golf Course, noon x2408
- 7 LSAT Test: EN AUD, 8 a.m. x2811  
  
Men's Basketball at Southwest Louisiana  
Lafayette, LA 8:30 p.m. x2259  
  
Wrestling at Pembroke State  
Pembroke, N.C. 10 a.m. x2259  
  
Celebrity flag football  
Merritt Island High School  
Benefit UCF/Brevard scholarships  
Tickets \$3, Game 7 p.m.  
  
Gospel Choir Fall Concert  
RH, 7:30 p.m.
- 9 Lost and Found Auction  
SC Green, 11 a.m. - 1 p.m. x2611  
  
Recreational Services - "Santa Claus Calls"  
For Children of Faculty/Staff/Students,  
Sign up at RS 101, x2408
- 10 Grammar Proficiency Test: AD 149, noon x2811  
  
Madrigal Dinner  
SC, 7 p.m. Through Dec. 14 x2861  
  
Men's Basketball vs. Tennessee Tech  
UCF Gym, 8 p.m. x2259
- 11 "Caroling Company"  
SC Green, 11 a.m. - 2 p.m. x2611

# Staff Council nominations

In accordance with the current UCF Assembly Charter, nominations for representatives to the Staff Council will be sought from four areas of the University: Academic Affairs, Business Affairs, Student Affairs, and University Relations and the President's Office (includes Budget, University Attorney, Internal Auditing, Human Resources and Intercollegiate Athletics). Vacant seats are as follows: 2-Academic Affairs; 2-Business Affairs; 2-Student Affairs and 2-Area Campuses.

To be eligible for this office you must have successfully completed your six-month probationary period and be a permanent Career Service employee.

The Charter requires that within the Business Affairs area that at least one, but not more than three, of the representatives must be employed in the Physical Plant Division.

If you wish to enter your name in nomination for a council seat to represent your area, please complete the form below and return it by 1/31/86 to the address at the top of the form.

## REMEMBER!! YOU MAY ONLY NOMINATE YOURSELF.

If you are not interested in serving, please encourage any Career Service employee who you feel is qualified and interested in serving on the Staff Council to send his/her nomination.

To: Pat DeWoody  
Staff Council Nomination Committee  
Physical Plant

From:

(Type or print name)

(Area)

I hereby submit my name in nomination as a candidate for election to the UCF Staff Council representing my area as noted above.

(Signature)

PLEASE RETURN YOUR NOMINATION BY FRIDAY JANUARY 31, 1986

# Employment Opportunities

UCF is an Equal Opportunity /  
Affirmative Action Employer

For resume of current openings, call  
Career Opportunity Line, 275-2778

For detailed information about any job and how  
to qualify phone x2771, or ask at the Personnel  
Office in the Administration Building.

The following list provides job title, location,  
annual base pay and closing date to apply.  
For faculty positions see the SUS position  
vacancy announcements.

**DIRECTOR, UNIV. PHYSICAL PLAN-**  
**NING**, Business Affairs, \$23,850.00 —  
12/05/85  
**CUSTODIAL SUPV. I**, Bldg. Svcs.,  
\$8,148.20 — 12/09/85  
**INFO. SPEC. III**, FSEC, Cape Canav.,  
\$15,138.00 — 12/05/85  
**LAW ENFORCEMENT OFFICE I**, Police  
Department, \$13,968.72 — 12/19/85  
**UNIV. UNION PROGRAM SPECIALIST**  
**I**, Student Center, \$11,463.12  
— 12/13/85  
**FISCAL ASST. II**, Finance & Acctg.,  
\$11,463.12 — 12/13/85  
**ADMINISTRATIVE SECRETARY**, (2  
Positions), \$10,857.60 — 12/09  
12/13/85  
**SECRETARY SPEC.**, (2 Positions),  
\$9,834.48 — 12/09 12/13/85  
**SENIOR CLERK**, Bookstore,  
\$10,335.60 — 12/13/85  
**CLERK TYPIST SPEC.**, (2 Positions),  
\$8,915.76 — 12/06 12/13/85  
**STOREKEEPER II**, Property Surplus,  
\$10,857.60 — 12/13/85  
**STOREKEEPER I**, Central Receiving,  
\$9,354.24 — 12/13/85  
**SECRETARY SPEC.**, Brevard Campus,  
\$9,834.48 — 12/13/85  
**LIBRARY TECHNICAL ASSISTANT I**,  
Library PART-TIME, \$5.20/HR. —  
12/13/85  
**WORD PROCESSING OPERATOR**,  
Word Proc. Cntr. PART-TIME,  
\$4.71/HR. — 12/13/85  
**CLERK TYPIST SPEC.**, Orlando  
Science PART-TIME, \$4.27/HR. —  
12/06/85

## OPS

**CLERK TYPIST SPEC.**, Personnel,  
\$4.27/HR. — 12/13/85  
**MAINT. SUPPORT TECHNICIAN**, (3  
Positions), \$4.48/HR. — 12/05/85  
**SECRETARY SPEC.**, (2 Positions),  
\$4.71/HR. — 12/06/85  
**REFRIGERATION MECHANIC**, Utili-  
ties, \$6.11/HR. — 12/06/85  
**SECRETARY**, Military Science,  
\$4.08/HR. — 12/06/85  
**PROPERTY CLERK I**, Bookstore,  
\$3.73/HR. — 12/06/85



**Art Litka** (professor Electrical Engi-  
neering) talked to Kiwanis Club of Cen-  
tral Florida about the "History and  
Future of Halley's Comet" in Altamonte  
Springs on Nov. 8.

**David F. Scott Jr.**, holder of the  
Phillips-SchencK Chair in American Pri-  
vate Enterprise, has been named con-  
sulting editor by Academic Press, Inc.,  
College Division of Publishers Harcourt  
Brace Jovanovich. As consultant in  
finance he will help the editorial staff  
acquire and develop textbooks in  
finance.

**Paul McQuilkin** (associate dean  
Undergraduate Studies), **Robert Belle**  
(director Minority Student Services)  
and **Don Gibbons** (program manager  
for personnel programs, IBM) presented  
a program entitled "Student Tracking  
Application and Retention System  
(STAARS)" at the first national confer-  
ence on Black Student Retention at His-  
torically Traditionally Black Colleges  
and Universities in Orlando on Nov. 6.